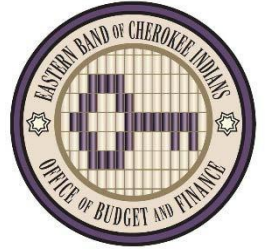




The Eastern Band of Cherokee Indians
 Application for Early Disbursement for Educational Needs
 EBCI Minors Trust Fund
 Return completed and notarized form to:
 EBCI Finance Office, PO Box 455, Cherokee, NC 28719



Minors Participant Information

Name: _____ Enrollment Number: _____
First Middle Last

Social Security Number: _____ - _____ - _____ Date of Birth: ____/____/____

Telephone: (____) _____ - _____ Email: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

 Signature of Parent/Legal Guardian Printed Name Date

Early Distribution for Education Needs

Education Type:
 Handicap/Disabled
 Secondary School
 College, Technical or Professional
 Educational Travel

Tuition \$ _____
 Books/Supplies \$ _____
 Fees \$ _____
 Room & Board \$ _____
 Other Expenses \$ _____

School/Facility Information:
 Name: _____
 Address: _____
 Contact Person: _____

Total Amount of Education Request: \$ _____

You must provide an itemized bill from the school/facility with this application. This application is for unmet needs only. If applying for college expenses, you will have to provide a letter from the Higher Education department for unpaid expenses. Other documentation may be required.

NOTARY ACKNOWLEDGEMENT

State of: _____ County of: _____. On this _____ day of _____, 20____. Before me, _____, the undersigned Notary Public for _____ County, personally appeared: _____

personally known to me; or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed on the within instrument, and acknowledged to me that he/she executed the same for the purposes therein stated.

(SEAL)

 Signature of Notary Printed Name of Notary My Commission Expires

EBCI MINORS & INCOMPETENTS EARLY DISBURSEMENT POLICY GUIDELINES

- 1. Application Process:** To be eligible for an early disbursement from the Minor's Fund, the minor's parent or legal guardian must submit an Early Disbursement Application to the EBCI Finance Office, with supporting documents by the following deadlines: March 31 (for June 15 Check), June 30 (for September 15 check), September 30 (for December 15 check), and December 31 (for March 15 check). All applications are reviewed and discussed by the Investment Committee within 30 days of the quarter end date to be considered for approval. Additional information may be requested, and the applicant will be notified if their application was approved or denied. Supporting documents must be included with applications and may include but not limited to a detailed cost breakdown, itineraries for education trips, doctor's statement, medical opinion or record, etc.
- 2. Use of Funds:** Approved funds must be used for the purpose requested in the application. If there is a refund or approved funds are not used, the amount must be returned to the Treasury Office to credit the funds back to the individual minor's account. If funds are used for purpose other than what is stated, the Committee will not consider any further early disbursement requests from the parent or guardian.
- 3. Taxes:** All early disbursements are taxable. The Treasury Office is required to issue a 1099 for any disbursement more than \$600.00. The minor's parent/legal guardian will be responsible for the payment of all taxes related to the disbursement.
- 4. Education Needs:** (a) Funds may be approved for fees associated with attending a secondary school, college or technical school, or professional school. These schools must be accredited according to the type of institutional purpose they serve, such as technical, vocational, or college preparatory curriculum. (b) Disbursements may also be requested for school sanctioned or sponsored educational events, such as trips or activities that may benefit a student's academic growth and personal development.
- 5. Healthcare Needs:** (a) The Investment Committee may approve requests for health purposes not to exceed \$7,500.00 from the minor's individual account. (b) The Investment Committee may approve requests greater than \$7,500.00 in circumstances where other funding is not available. This approval may only be granted by unanimous decision of the Investment Committee. (c) Eligibility Requirements: i. For minors with an urgent, unmet, and life-threatening health care need where other resources, personal or Tribal, are not available. ii. For minors with a severe handicap or who are terminally ill and may not reach the age of 18.

**Deadlines are:
March 31, paid in June;
June 30, paid in September;
September 30, paid in December;
December 31, paid in March.**

**Payments are not issued with Per Capita payments and come from Charles Schwab Bank.
Minors Trust Fund payments are guaranteed by the 15th of the month.**